



Delphi Commercial Properties, Inc.  
Standardized Operating Procedures For the Prerequisites  
Prospective Home Buyers Shall Meet Prior to Receiving Any Services

1. Prospective clients must show current and proper government-issued identification;
2. Where an exclusive agreement is in place, properties may be shown only with permission and supervision by the exclusive listing agent;
3. Where a property listing has been given to multiple brokers, our broker must confirm that the owner has appointed a listing broker as an agent who is authorized to show the home for sale; and
4. Mortgage pre-approval is recommended, but not required.